

## Time-lines for ASPA President

President-Elect takes over as President starting July 1

Fall “Prez Sez” column - work with newsletter editor to deadline

Fall ASPA Membership Meeting - can be held at ASPA Fall Conference, which usually is held in Anchorage the first or second Thursday and Friday of October - meeting requires a 30-day notice to the membership

Fall ASPA Board Meeting - can be held at ASPA Fall Conference, which usually is held in Anchorage the first or second Thursday and Friday of October

Winter “Prez Sez” column - work with newsletter editor

Nominations for “School Psychologist of the Year” due by March 15

Ballot and nominees’ information distributed to membership no later than March 31

Ballets due back 15 days later

Notification to all nominees of election results by April 15

Spring ASPA Membership Meeting - often scheduled for the second day of the ASSEC Conference in Anchorage, which often is held the first week of February - meeting requires a 30-day notice to the membership

Spring ASPA Board Meeting - can be set up at discretion of the ASPA President; this meeting has been held as early as the ASSEC meeting in February and as late as May

Spring “Prez Sez” column - work with newsletter editor

Membership dues are due by October 1 of each year

Budget due (with help of ASPA Treasurer) by **date**

Tax Free EIN # 92-0060174

The Board and the Membership MUST meet twice a year according to NASP bylaws: once in the fall and once in the spring. The Board and the Membership may meet more often if so desired and if there is important ongoing business to discuss. The Board has the option of holding meetings by telephone conference or other electronic means available.